

**BBA Student Exchange Information Sheet**  
**Goizueta Business School of Emory University**  
**Academic Year 2017-18**



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**TERM DATES:** **Academic Year 2017-2018**  
Fall 2017: Aug. 23 – Dec. 15, 2017  
Spring 2018: Jan. 17 – May 11, 2018

**ORIENTATION\*:**

Fall 2017: Aug 18

Spring 2018: Jan 12

\*Please note that the orientation sessions are MANDATORY. If students can not arrive by date of orientation, we will not be able to accept them.

**EXPECTED ARRIVAL DATE\*:**

Fall 2017: no later than August 17

Spring 2018: no later than January 11

\*Students may arrive earlier than this date, within visa regulations & provided their accommodation is available.

\*Accommodation offices usually close at 5 pm, so in the case of evening or night flights, the student may not be able to access accommodation until the following day.

**EARLIEST DEPARTURE DATE\*:**

Fall 2017: December 15

Spring 2018: May 11

\*Students' exams may be complete before this date, but the exam schedule will not be released until the middle of the semester. Students should plan to stay through the latest possible day of final exams.

**EXCHANGE NOMINATION DEADLINE:**

Fall: April 1

Spring: September 15

**EXCHANGE APPLICATION DEADLINE:**

Fall: April 15

Spring: October 1

**HOUSING & DEADLINE:**

BBA International Programs helps international exchange students to find accommodation during their stay at Goizueta Business School of Emory University, either in Emory's on-campus residence halls, or at off-campus flats. No student who has requested accommodation has been denied. Read more about options here: [http://goizueta.emory.edu/degree/undergraduate/international/exchange\\_study/atlanta.html](http://goizueta.emory.edu/degree/undergraduate/international/exchange_study/atlanta.html)

**APPROXIMATE LIVING COSTS:** \*Please note that these costs are per semester and based on estimates for this academic year. Students are not required to spend the amounts noted for food, books, other living expenses, and transportation, but they must demonstrate that they have access to these funds specifically for their education.

<b>Accommodations:</b>	\$4,500
<b>Food:</b>	\$3,000
<b>Student Fees:</b>	\$310
<b>Mandatory Insurance:</b>	\$2500
<b>Books &amp; Class Reading Materials:</b>	\$550
<b>Other Living Expenses:</b>	\$800
<b>Local Transportation:</b>	The university operates free shuttle buses in the university area. MARTA is Atlanta's public transit agency, and its routes are integrated with Google Maps.

**LEARNING EXPECTATIONS:**

<b>Class Format:</b>	Presentations, case analysis, lectures/discussions. Frequent readings and regular assessments in the form of quizzes, tests, projects, and/or papers.
<b>Attendance:</b>	Attendance is expected, but policies are based on each instructor's discretion.
<b>Participation:</b>	Class participation is part of a student's final grade in most courses.
<b>Grading:</b>	Most courses are graded on a letter grade basis. Grade scale and distribution available here: <a href="http://www.goizueta.emory.edu/degree/undergra_cur_grades.html">http://www.goizueta.emory.edu/degree/undergra_cur_grades.html</a>
<b>Course Load:</b>	Most exchange students take 12-15 semester hours of credit (4-5 courses). Taking over 18 semester hours requires the program manager's permission.
<b>Course Choices:</b>	A "Course Preference" form is sent to students as they prepare for exchange. Every effort is made to accommodate students' preferences. Check with your local Program Coordinator for short course descriptions and full course syllabi.
<b>Examinations:</b>	Exam formats vary by course. Students must depart from university accommodation no later than the Saturday after the last day of exams each semester. Please view the most current academic calendar of Emory University here to determine what that date will be for each semester of exchange. The last day of exams will not be known for each individual student until the mid-point of each semester. For this reason, students should make travel plans that accommodate the latest possible exam date.

**LANGUAGE OF INSTRUCTION:**

English. No intensive language courses are offered.

**HEALTH INSURANCE:**

Health insurance is mandatory for all exchange students, and all insurance policies must have at least one office in the United States. All Emory University international students will be automatically billed for the Emory University Medical Insurance Plan. The premium amount will be placed directly onto the student's account, unless they complete a waiver request online to substitute an alternative policy that meets university regulations.

**STUDENT SERVICES AVAILABLE:**

Academic Advising is provided for all exchange students through BBA International Programs.

Emory features a very large library with a special business library containing on-line databases. The library also has a terrific media center with the latest computer, graphic, virtual reality and movie software. University facilities include a performing arts center, student center, the Michael Carlos Museum, several dining facilities, a campus bookstore, a 24-hour computer center, and several athletic facilities (tennis, track, swimming, weight room, etc.).